

## **MEETING MINUTES December 1, 2008**

- Present: Cindy Coy, Tom Hamilton, Bill Hoy, Jeanine Morgan, Chris Oswald, Anna Marie Porras, Carol Trelut
- Absent: Monsignor Otellini and Russ Castle
- Carol Trelut opened meeting with a prayer at 6.34 pm
- Approval of meeting minutes from November – Chris Oswald Motioned, Tom Hamilton seconded, unanimous.

### **PRINCIPAL'S REPORT:**

- Discussions regarding The Five-Year Maintenance/Capital Improvement Plan and Technology Plan were continued.
  - 34 Acer Laptops on a cart would cost about \$25,500. Agreed that the laptops be the “Fund a Need” item for the 2009 Auction.
  - 19 Desktops were purchased in 2006 for the computer lab. These should be fine until 2010.
  - Discussed replacing the Televisions which are currently used for DVD, CTN and News events.
  - Prioritized Items in the Capital Improvement Plan as follows:
    - Clock System 2009-20010
    - Classroom Floor Abatement Grades 1-4 2011-2012
    - Classroom Floor Abatement Grades 5-8 2013-2014
    - Office Furniture 2014-2015
  - Currently working to address the drainage issues with the grass areas. Will add to the 5-Year Maintenance/Capital Improvement Plan. Will continue discussions at the January Meeting.
- The PG&E and water costs for the last 3 months are running at an additional cost of \$2,500/month for the pavilion and kindergarten. Will have PG&E and water department come out to assess usage.

**FINANCE REPORT:**

- The annual school budgeting meeting will be held in January 2009.

**OTHER BUSINESS:**

- Auction 2009: Invitations are finished and will be going out to the parish.
- Christmas Tree Lot 2008: 385 trees were sold on the first weekend.
- Sobrato Pavilion: No news on the Pavilion.
- Fundraising Campaign: The annual appeal raised \$31,642, of which \$6,000 goes to the endowment fund.

**MEETING ADJOURNED 8:00 PM**

**Next meeting scheduled for Monday, January 5, 2009 at 6:30 pm**