

CONFERENCE WEEK IS NOVEMBER 9-13, 2009

Dear Parents:

It is Parent Conference time once more. We are looking forward to seeing you. In order to schedule both a day and a time convenient for you and for your child's teacher, we ask that you indicate on the form below the day and the approximate time when you will be able to have a conference with your child's teacher.

Report Cards will be distributed on Monday, November 9, so that you will have an opportunity to review your child's grades and be able to discuss your child's strengths and weaknesses when you return the Report Card in person to the teacher at the Parent-Teacher Conference. Besides reviewing the Report Card with you, the teacher will share the results of the recent IOWA testing of your child.

Kindly fill out this scheduling form and **return to the teacher by Friday, October 23, at the latest**. If we do not receive your form designating your preference, we will schedule you at any open time, since it will indicate that you do not have a preference. **YOU WILL BE NOTIFIED OF YOUR CONFERENCE APPOINTMENT DATE.**

Many thanks for your continued cooperation.

Mrs. Trelut
Principal

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Please mark the day and give an approximate time between 1:15 and 5:30 p.m. convenient for you.

Please mark a first and second choice

Kindly choose 2 different days

MONDAY November 9 Choice # _____ Time _____

**TUESDAY November 10 Choice # _____ Time _____

WEDNESDAY November 11 Choice # _____ Time _____

THURSDAY November 12 Choice # _____ Time _____

**Tuesday conferences will be held between 1:15 and 8:00 p.m. for Gr. K-8. (Please use this evening time only if you absolutely need to.)

FAMILY NAME _____

STUDENT'S NAME (S) **Grade(s)**

